



## ACHIEVEMENT SERIES

### ITEM BANK & ITEM NAMING CONVENTIONS

#### ITEM BANKS

Item Banks are electronic filing cabinets for organizing test items.

TIP! In setting up Math Item Banks, these NCTM Units may serve as Item Bank Names: Numbers & Operations; Geometry; Data Analysis & Probability; Algebra; Measurement

#### ITEMS

- Each Item requires an Item **ID** and Item **Name**.
- Maximum characters: Item ID = 25 characters
- Maximum characters: Item Name = 60 characters
- Multiple items can have the same ID and Name.

#### Sample IDs and Names for Math Items

ID: 01

Name: NS4.5.1\_Fractions\_Same Denominator

#### Sample IDs & Names for Multiple Items Associated with a single Math Table

ID: Animal Table 01

Name: DP4.3.2

ID: Animal Table 02

Name: DP4.3.1

#### Sample IDs & Names for Items Associated with the same Reading Passage

ID: Charlotte's Web 01

Name: Charlotte's Web\_R4.3.2\_Main Idea

ID: Charlotte's Web 02

Name: Charlotte's Web\_R4.3.5\_Cause&Effect

#### KEYWORDS

- Keywords are used to search for items when creating a test. (Not for Reporting)
- Separate multiple keywords by commas.
- Sample Keywords: Fractions, B1